



DRAGON HALL

CORPORATE EVENTS

The Great and Weston Halls

Perfect for meetings, conferences, events, parties and weddings.
Suitable for 30 – 120 guests*.

Full Day Delegate Rate (Eight hours)

Commercial £35pp + VAT
Partner/Charity £28pp + VAT

- ◆ Three rounds of tea, coffee and biscuits
- ◆ Sandwiches and home-made cakes
- ◆ Trained Duty Manager (First Aid, Safeguarding, Health & Safety, Fire Marshall) on site
- ◆ Use of all equipment in space
- ◆ Minimum 30 people

Half Day Delegate Rate (Four hours)

Commercial £17.50pp + VAT
Partner/Charity £14pp + VAT

- ◆ Two rounds of tea, coffee and biscuits
- ◆ Trained Duty Manager (First Aid, Safeguarding, Health & Safety, Fire Marshall) on site
- ◆ Use of all equipment in space
- ◆ Minimum 30 people

Hourly Rate

Commercial £95 per hour + VAT
Partner/Charity £72.50 per hour + VAT

- ◆ Trained Duty Manager (First Aid, Safeguarding, Health & Safety, Fire Marshall) on site
- ◆ Use of all equipment in space
- ◆ Further staffing may be required at an additional rate of £17 per hour

*Capacity dependent on set up

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CORPORATE EVENTS

The Norwich Freeman's Charity Education Space

Perfect for meetings, teaching and workshops.
Suitable for up to 30 guests.

Full Day Delegate Rate (Eight hours)

Commercial £30pp + VAT
Partner/Charity £26pp + VAT

- ♦ Three rounds of tea, coffee and biscuits
- ♦ Sandwiches and home-made cakes
- ♦ Trained Duty Manager (First Aid, Safeguarding, Health & Safety, Fire Marshall) on site
- ♦ Use of all equipment in space
- ♦ Minimum 12 people

Half Day Delegate Rate (Four hours)

Commercial £15pp + VAT
Partner/Charity £13pp + VAT

- ♦ Two rounds of tea, coffee and biscuits
- ♦ Trained Duty Manager (First Aid, Safeguarding, Health & Safety, Fire Marshall) on site
- ♦ Use of all equipment in space
- ♦ Minimum 12 people

Hourly Rate

Commercial £60 per hour + VAT
Partner/Charity £51 per hour + VAT

- ♦ Trained Duty Manager (First Aid, Safeguarding, Health & Safety, Fire Marshall) on site
- ♦ Use of all equipment in space
- ♦ Further staffing may be required at an additional rate of £17 per hour

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CORPORATE EVENTS

The Foyle Gallery and Garden

Perfect for drinks receptions, dancing and mingling.
Suitable for up to 100 guests.

Hourly Rate

Commercial £75 per hour + VAT

Partner/Charity £64 per hour + VAT

- ◆ Trained Duty Manager (First Aid, Safeguarding, Health & Safety, Fire Marshall) on site
- ◆ Use of all equipment in space
- ◆ Further staffing may be required at an additional rate of £17 per hour

Got a question? Want to pay us a visit?

Please contact hires@nationalcentreforwriting.org.uk
or call 01603 877177 and a member of our team would be happy
to assist you.

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